

CURRICULUM VITAE

ANDREW NGOKONYO CHEGE, CPA (K)
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Certified Public Accountant with 5+ years of experience of ledger processes, account reconciliations and streamlining accounts. Seeking a competitive working environment that will enable me widen my scope and develop my career to the benefit of the organization and myself.

PROFESSIONAL EXPERIENCE:

4th Jan 2016 to 30th Sept 2016; Joy V. Bhatt & Co., (Certified Public Accountants)

- Audit Senior:

Duties;

- Lead client audit engagements, which include planning executing, directing, and completing financial audits.
- Acquire a working knowledge of the client's business to ensure that audit conclusions are based on complete understanding of the process, circumstances and related risks.
- Proactively identify and communicate issues raised, offering recommended solutions relevant to business and process improvements.
- Ensure adherence at all times to all applicable department and professional standards.
- Clearing all review notes raised by the Partner and finalizing the financial statements.
- Review and evaluate all work papers and determine compliance with professional standards and Firm policies.
- Supervise, train and mentor interns and junior audit staff on audit process.
- Perform other related duties as assigned.

1st Oct 2012 to 31st Dec 2015; Kothari & Co., (Certified Public Accountants)

- Audit Senior:

Duties;

- Lead client audit engagements, which include planning executing, directing, and completing financial audits.
- Acquire a working knowledge of the client's business to ensure that audit conclusions are based on complete understanding of the process, circumstances and related risks.
- Proactively identify and communicate issues raised, offering recommended solutions relevant to business and process improvements.
- Ensure adherence at all times to all applicable department and professional standards.
- Clearing all review notes raised by the Partner and finalizing the financial statements.
- Review and evaluate all work papers and determine compliance with professional standards and Firm policies.
- Ensuring that progress and final fee notes are raised and assisting in following up payments.
- Supervise, train and mentor interns and junior audit staff on audit process.
- Perform other related duties as assigned.

1st Feb 2012 to 30th Sept 2012; Nitin Pandya & Co., (Certified Public Accountants)

- Audit Assistant:

Duties;

- Carrying out the audit plan as briefed by the senior.
- Prepare audit paperwork in accordance with standards and requirements.
- Establish working relationships with company's staff, business partners and clients.
- Analyze and recommend changes in internal audit controls.
- Analyze and evaluate the accuracy of accounting systems and procedures.
- Writing notes to the senior on all matters outstanding on the accounts.
- Addressing all queries arising from the senior regarding the audit.
- Any other responsibilities that may be assigned from time to time by the seniors.

REFEREES

1. Benard Kamau Chege
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